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## Offer Request

Romanian Angel Appeal Foundation (RAA) works for improving the quality of life of children and young people in need, affected by chronic conditions, subject to discrimination and social exclusion.

Main activities and expertise areas:

- Direct multidisciplinary services for underserved people
- Programs enhancing women and children's health
- Development of social involvement initiatives of the young people belonging to vulnerable groups
- Consultancy and distance and residential learning programs that target:
  - medical, social and psychological assistance services
  - prevention of HIV in work settings
  - social and professional integration of HIV affected people
  - life long learning skills enhancement for vulnerable children, young and adults
  - Project writing skills, access to non-reimbursable funds.
- Technical assistance, and Monitoring and Evaluation of programs to combat epidemics with major impact over population (HIV/AIDS, Tuberculosis).

**Address for correspondence:**  
116A Agricultori Street • Sector 2 • Bucharest • 021 495 • Romania  
Ph 021 323 68 68 • Fax 021 323 24 90  
[office@raa.ro](mailto:office@raa.ro)

**Headquarter:**  
52 Rodiei Street • Sector 3 • Bucharest • 030956 • Romania

**Initiators and original founders (1991):**  
OLIVIA HARRISON • ELTON JOHN • BARBARA BACH STARKEY • YOKO ONO • LINDA McCARTNEY

**Founder and partner (1997):**  
FONDAZIONE FRANCO MOSCHINO

**REGISTERED CHARITY: COURT DECISION NO. 531 (28-08-1991) ISSUED BY BUCHAREST COURT, SECTOR 1 ROMANIA**

RAA Foundation has implemented and certified the Quality Management System according to SR EN ISO 9001:2000



Dear Sirs,

1. You are invited to send your price offer for the following products:  
⇒ **Insulin syringes 1 ml – quantity of 1,160,000 pieces**
2. The winner will be the company that fulfills the technical specifications required and which offers the smallest price totally assessed. *The tenderers are allowed to submit only one offer which must include all the required goods mentioned above.*
3. Your offer in the format required by Annex 1, will be addressed and sent to:  
Address: Romanian Angel Appeal Foundation  
Str. Agricultori 116A, sector 2, Bucharest, code 021495, Romania  
Telephone/Fax: +4-021 323 68 68 / 021 323 24 90  
E-mail: [prfinanciar@raa.ro](mailto:prfinanciar@raa.ro)
4. The offers will be received by the Procurer – Romanian Angel Appeal Foundation – no later than: 24.03.2009, 15.00 o'clock, local hour, at the address mentioned under line 3. The tenderer has to take all the measures so that his offer is registered by the Procurer until the deadline mentioned for the receipt.
5. Offers can be sent by post, courier or can be brought directly to the Procurer, Romanian Angel Appeal, in a sealed envelope. The sealed envelopes have to be marked with the Supplier's name and address and with the phrase "**DO NOT OPEN BEFORE EVALUATION SESSION**". The offers / envelopes arrived late, after the above mentioned deadline will not be taken into consideration at the evaluation process.
6. Your Offer, in the required format, will be handed over in accordance to the delivery conditions mentioned in the Annex 1.
  - (i) **PRICE.** The total price must include the transportation, demonstrative presentation, as well as other local costs necessary for the product's delivery in Bucharest, Romania at the final destination which will be specified in due time by the Procurer. VAT will be separately indicated. The tender price will be in Euro.
  - (ii) **ELIGIBILITY DOCUMENTS.** The tenderers have to submit copies of the Trade Register certificate, portfolio of Clients, CE certificate for the goods tendered, authorization of goods' distribution in Romania.
  - (iii) **EVALUATION IN GRANTING THE CONTRACT:** The offers considered proper from the point of view of technical specifications will be assessed by comparing prices. *The Contract will be granted to the company with the smallest total price assessed.*
  - (iv) **MATURITY DATE OF THE OFFER:** Your offer must be valid for 30 days beginning with the deadline for handing in the offers, date mentioned under line 4 above. All costs for the preparing and submission of the offer will be the sole responsibility of the tenderers. The offers and samples submitted will not be returned.
7. Please confirm the receipt of this offer request and mention if you are to hand in or not an offer.

Respectfully,

Ana-Maria Duca  
Procurement Officer

Annex 1. Delivery terms and technical specifications insulin syringes 1 ml